

CALENDAR FOR THE BOARD OF DIRECTORS
CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

BOARD CHAMBERS ROOM 107, ADMINISTRATION BUILDING, 651 PINE STREET
MARTINEZ, CALIFORNIA 94553-1229

GAYLE B. UILKEMA, CHAIR
JOHN GIOIA
MARY N. PIEPHO
KAREN MITCHOFF
FEDERAL D. GLOVER

DAVID J. TWA, CLERK OF THE BOARD AND COUNTY ADMINISTRATOR, (925) 335-1900
DARYL L. LOUDER, FIRE CHIEF

The Board of Directors respects your time, and every attempt is made to accurately estimate when an item may be heard by the Board. All times specified for items on the Board of Supervisors agenda are approximate. Items may be heard later than indicated depending on the business of the day. Your patience is appreciated.

AGENDA
December 6, 2011

1:30 P.M. Call to order

CONSIDER CONSENT ITEMS (Items listed as C.1 on the following agenda) – Items are subject to removal from Consent Calendar by request of any Director or on request for discussion by a member of the public. Items removed from this section will be considered with the Short Discussion Items.

SHORT DISCUSSION ITEMS

SD. 1 PUBLIC COMMENT (3 Minutes/Speaker)

SD. 2 CONSIDER Consent Items previously removed.

SD. 3 CONSIDER approving and authorizing, the Fire Chief, or designee, to execute a contract with Tramutola, LLC in an amount not to exceed \$115,000 to provide public outreach and education consultation regarding a possible parcel tax measure for the period of December 1, 2011 through August 12, 2012.

SD. 4 CONSIDER accepting a multi-year financial overview illustrating trends and changes to District revenues, expenditures, and operating fund balance. (Jackie Lorrekovich, Chief of Administration)

SD. 5 CONSIDER accepting an oral report reviewing data from the special tax polling study completed in February 2011. (Daryl Louder, Fire Chief) (Consider with C.1)

- SD. 6** CONSIDER accepting an oral report reviewing the automatic/mutual aid system and the number of responses outside the District and the number of times other agencies provide services to the District. (Daryl Louder, Fire Chief)
- SD. 7** CONSIDER accepting an information report regarding the current Automatic Aid Agreement between the District and the City of Richmond. (Daryl Louder, Fire Chief)
- SD. 8** CONSIDER accepting a report regarding the proposed revision of a service contract between the District and the City of Pinole for fire protection services to the areas of the Tara Hills, Bayview, and Montara Bay communities and the Alhambra Valley corridor. (Daryl Louder, Fire Chief)
- SD. 9** CONSIDER accepting an oral report on the status of the new Monthly Productivity Report. (Daryl Louder, Fire Chief)
- SD.10** CONSIDER accepting a report discussing potential capital expenditures for maintenance and upkeep of District equipment. (Daryl Louder, Fire Chief)
- SD.11** CONSIDER accepting an oral presentation from the Advisory Fire Commission providing an overview of the Commission's mission. (Richard T. Chapman, Fire Commissioner)
- SD.12** CONSIDER accepting a report providing an update on a proposal to provide fire and EMS services to the City of Pinole. (Daryl Louder, Fire Chief)
- SD.13** CONSIDER accepting an information report regarding State Responsibility Area Fire Prevention Benefit Fees to be assessed to certain property owners by the California Board of Forestry and Fire Protection, pursuant to Assembly Bill 29X 1 (Chapter 8, Statutes of 2011). (Daryl Louder, Fire Chief)
- SD.14** CONSIDER accepting a report regarding the impact to the District from the closure of one fire station as implemented by the Rodeo-Hercules Fire Protection District, on a rotating basis, commencing on December 14, 2011. (Daryl Louder, Fire Chief)

CONSENT ITEMS

Grants & Contracts

- C. 1** APPROVE and AUTHORIZE the Fire Chief, or designee, to apply for and accept a FY 2011 U.S. Department of Homeland Security Federal Emergency Management Agency (FEMA) Urban Areas Security Initiative (UASI) grant in an amount not to exceed \$102,000 for rescue systems training for a period of one-year from the effective date of the grant. (100% Federal, No District match)

ADJOURN

GENERAL INFORMATION

The Board meets in its capacity as the Board of Directors of the Contra Costa County Fire Protection District pursuant to Ordinance Code Section 24-2.402. Persons who wish to address the Board of Directors should complete the form provided for that purpose and furnish a copy of any written statement to the Clerk.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Clerk of the Board to a majority of the members of the Board of Directors less than 72 hours prior to that meeting are available for public inspection at 651 Pine Street, First Floor, Room 106, Martinez, CA 94553, during normal business hours. All matters listed under CONSENT ITEMS are considered by the Board of Directors to be routine and will be enacted by one motion. There will be no separate discussion of these items unless requested by a member of the Board or a member of the public prior to the time the Commission votes on the motion to adopt. Persons who wish to speak on matters set for PUBLIC HEARINGS will be heard when the Chair calls for comments from those persons who are in support thereof or in opposition thereto. After persons have spoken, the hearing is closed and the matter is subject to discussion and action by the Board. Comments on matters listed on the agenda or otherwise within the purview of the Board of Directors can be submitted to the office of the Clerk of the Board via mail: Contra Costa County Fire Protection District Board of Directors, 651 Pine Street Room 106, Martinez, CA 94553; by fax: 925-335-1913.

The District will provide reasonable accommodations for persons with disabilities planning to attend Board meetings who contact the Clerk of the Board at least 24 hours before the meeting, at (925) 335-1900; TDD (925) 335-1915. An assistive listening device is available from the Clerk, Room 106. Copies of recordings of all or portions of a Board meeting may be purchased from the Clerk of the Board. Please telephone the Office of the Clerk of the Board, (925) 335-1900, to make the necessary arrangements. Applications for personal subscriptions to the Board Agenda may be obtained by calling the Office of the Clerk of the Board, (925) 335-1900. The Board of Directors' agenda and meeting materials are available for inspection at least 96 hours prior to each meeting at the Office of the Clerk of the Board, 651 Pine Street, Room 106, Martinez, California.

Applications for personal subscriptions to the weekly Board Agenda may be obtained by calling the Office of the Clerk of the Board, (925) 335-1900. The weekly agenda may also be viewed on the County's Internet Web Page:

www.co.contra-costa.ca.us

ADVISORY COMMISSION

The Contra Costa County Fire Protection District Advisory Commission is scheduled to meet next on Monday, December 12, 2011 at 7:00 p.m. at the District Administration Building, 2010 Geary Road, Pleasant Hill, Ca 94523.

PERSONS WHO WISH TO ADDRESS THE BOARD MAY BE LIMITED TO THREE (3) MINUTES

AGENDA DEADLINE: Thursday, 12 noon, 12 days before the Tuesday Board meetings.

Glossary of Acronyms, Abbreviations, and other Terms (in alphabetical order):

The Contra Costa County Fire Protection District has a policy of making limited use of acronyms, abbreviations, and industry-specific language in its Board of Supervisors meetings and written materials. Following is a list of commonly used language that may appear in oral presentations and written materials associated with Board meetings:

AB Assembly Bill
ABAG Association of Bay Area Governments
ACA Assembly Constitutional Amendment
ADA Americans with Disabilities Act of 1990
AFSCME American Federation of State County and Municipal Employees
ARRA American Recovery & Reinvestment Act of 2009
BAAQMD Bay Area Air Quality Management District
BART Bay Area Rapid Transit District
BayRICS Bay Area Regional Interoperable Communications System
BGO Better Government Ordinance
BOC Board of Commissioners
CALTRANS California Department of Transportation
CAER Community Awareness Emergency Response
CAL-EMA California Emergency Management Agency
CAO County Administrative Officer or Office
CBC California Building Code
CCCFPD (ConFire) Contra Costa County Fire Protection District
CCHP Contra Costa Health Plan
CCTA Contra Costa Transportation Authority
CCRMC Contra Costa Regional Medical Center
CCWD Contra Costa Water District
CFC California Fire Code
CFDA Catalog of Federal Domestic Assistance
CEQA California Environmental Quality Act
CIO Chief Information Officer
COLA Cost of living adjustment
ConFire (CCCFPD) Contra Costa County Fire Protection District
CPA Certified Public Accountant
CPF – California Professional Firefighters
CPI Consumer Price Index
CSA County Service Area
CSAC California State Association of Counties
CTC California Transportation Commission
dba doing business as
EBMUD East Bay Municipal Utility District
ECCFPD East Contra Costa Fire Protection District
EIR Environmental Impact Report
EIS Environmental Impact Statement
EMCC Emergency Medical Care Committee
EMS Emergency Medical Services
et al. et alii (and others)
FAA Federal Aviation Administration
FEMA Federal Emergency Management Agency
FTE Full Time Equivalent
FY Fiscal Year
GIS Geographic Information System
HCD (State Dept of) Housing & Community Development
HHS (State Dept of) Health and Human Services
HOV High Occupancy Vehicle
HR Human Resources
HUD United States Department of Housing and Urban Development
IAFF International Association of Firefighters
ICC International Code Council
IFC International Fire Code
Inc. Incorporated
IOC Internal Operations Committee
ISO Industrial Safety Ordinance
JPA Joint (exercise of) Powers Authority or Agreement
Lamorinda Lafayette-Moraga-Orinda Area
LAFCo Local Agency Formation Commission
LLC Limited Liability Company
LLP Limited Liability Partnership
Local 1 Public Employees Union Local 1
Local 1230 Contra Costa County Professional Firefighters Local 1230
MAC Municipal Advisory Council
MBE Minority Business Enterprise
MIS Management Information System
MOE Maintenance of Effort
MOU Memorandum of Understanding
MTC Metropolitan Transportation Commission
NACo National Association of Counties

NEPA National Environmental Policy Act
NFPA National Fire Protection Association
OES-EOC Office of Emergency Services-Emergency Operations Center
OPEB Other Post Employment Benefits
OSHA Occupational Safety and Health Administration
PARS Public Agencies Retirement Services
RFI Request For Information
RFP Request For Proposal
RFQ Request For Qualifications
SB Senate Bill
SBE Small Business Enterprise
SEIU Service Employees International Union
SUASI Super Urban Area Security Initiative
SWAT Southwest Area Transportation Committee
TRANSPAC Transportation Partnership & Cooperation (Central)
TRANSPLAN Transportation Planning Committee (East County)
TRE or TTE Trustee
TWIC Transportation, Water and Infrastructure Committee
UASI Urban Area Security Initiative
UCOA United Chief Officers Association
vs. versus (against)
WAN Wide Area Network
WBE Women Business Enterprise
WCCTAC West Contra Costa Transportation Advisory Committee

To: Contra Costa Fire Board of Directors

From: Daryl L. Louder, Chief, Contra Costa County Fire Protection District

Date: December 6, 2011



**Contra
Costa
County**

Subject: Professional Services Contract with Tramutola, LLC

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Fire Chief of the Contra Costa County Fire Protection District to execute a professional services contract with Tramutola, LLC to provide public outreach and education consultation regarding a possible parcel tax measure for the period of December 1, 2011, through August 12, 2012.

FISCAL IMPACT:

Consulting fees will be paid out of the Contra Costa County Fire Protection District's general operating fund. The contract limit is \$115,000. Based on an earlier parcel tax survey, conducted in December 2010, a successful measure can be expected to generate new revenue between \$12.5 million and \$16.5 million per year at the highest rate tested and between \$8.2 million and \$10.9 million per year at the lowest rate tested.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **12/06/2011**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐

NOES ☐

ABSENT ☐

ABSTAIN ☐

RECUSE ☐

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

**ATTESTED:
December 6,
2011**

David J. Twa,
Clerk

Contact: Jackie Lorrekovich, 925-941-3312

County
Administrator and
Clerk of the Board
of Supervisors

By: , Deputy

cc:

BACKGROUND:

Like many fire districts in the State, the Contra Costa County Fire Protection District (District) is heavily dependent on property tax revenues to fund its operations. With the economic recession and associated steep decline in the housing market, the funding the District has traditionally relied upon for providing emergency response services has declined significantly. In response to the worsening financial conditions, the District has enacted a number of measures to cut costs and improve efficiencies, including de-staffing a fire company, reducing salaries and benefits, eliminating positions, reducing discretionary spending in all areas, deferring capital purchases, improvements and maintenance, and eliminating select programs. Despite these efforts, the District is still projecting a multi-million dollar shortfall for fiscal year 2011-12 as well as ongoing deficits in future years. Without dramatic cuts to programs and service levels and/or securing additional revenues, the District will deplete its entire reserve fund in fiscal year 2012-13.

At the September 28, 2010, Board of Supervisors meeting, the Board recommended that the District consider revenue enhancements, including a parcel tax. In December 2010, a parcel tax survey was administered to voters in the District. The results of the survey indicated that a parcel tax has a good chance of success if placed on the ballot during a high turnout election and accompanied by well-organized, effective public outreach.

Public outreach is intended to educate District property owners and voters regarding the purpose of a parcel tax measure, including the current financial situation and challenges and the future use of funds from a successful tax measure. State law allows District officials and employees to provide information and analyses to help voters determine the impacts of such a measure. Using a professional services consultant with tax election expertise will assist the District in developing an effective messaging platform to deliver the above-referenced information to the voters who currently benefit from District services and may be impacted by future service level reductions.

CONSEQUENCE OF NEGATIVE ACTION:

The District and the residents in the District's service area will not benefit from the consultant's expertise.

CHILDREN'S IMPACT STATEMENT:

Not Applicable

To: Contra Costa Fire Board of Directors

From: Daryl L. Louder, Chief, Contra Costa County Fire Protection District

Date: December 6, 2011



**Contra
Costa
County**

Subject: Multiple Year Financial Overview

RECOMMENDATION(S):

ACCEPT multiple year financial overview illustrating trends and changes to District revenues, expenditures, and operating fund balance.

FISCAL IMPACT:

None. This report is for informational purposes only.

BACKGROUND:

On October 4, 2011, at the first meeting of the Contra Costa County Fire Protection District Board of Directors, a report was presented on the status of the District's current year and projected future year budgets. Trends in revenues and expenditures were examined. It was noted that expenditures now exceed revenues and the District is currently relying on reserves to balance its annual budget. The District is funded primarily by property taxes and, therefore, has been particularly hard hit by the housing market decline and resulting impact on property tax revenues. It was additionally noted that the District's pension rate for its largest employee group increased by nearly 100% from FY 2010-11 to FY 2011-12. That pension rate is projected to continue increasing over the next several fiscal years.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **12/06/2011**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES

NOES

ABSENT

ABSTAIN

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

**ATTESTED:
December 6,
2011**

RECUSE



Contact: Jackie Lorrekovich, 925-941-3312

David J. Twa,
County
Administrator and
Clerk of the Board
of Supervisors

By: , Deputy

cc:

BACKGROUND: (CONT'D)

At the conclusion of the report, Director Piepho requested a ten year picture of revenues so that the Board could have a larger time-frame for examining trends in the District's budget.

CONSEQUENCE OF NEGATIVE ACTION:

No impact.

CHILDREN'S IMPACT STATEMENT:

No impact.

**CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT
10 YEAR FINANCIAL SUMMARY**

		FY 01/02	FY 05/06	FY 06/07	FY 07/08	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	FY14/15
		Actual	Actual	Actual	Actual	Actual	Actual	Actual	Projection	Projection	Projection	Projection
BEGINNING FUND BALANCE:												
CCCPRD General Operating Fund		\$ 19,970,360	\$ 25,547,342	\$ 20,577,569	\$ 24,171,392	\$ 18,689,561	\$ 19,938,778	\$ 17,610,427	\$ 12,630,196	\$ (955,405)	\$ -	\$ -
POB Stabilization Fund			\$ 6,004,061	\$ 176,572	\$ 478	\$ 2,748,944	\$ 5,396,182	\$ 8,040,575	\$ 10,670,575	\$ (2,864,567)	\$ -	\$ -
Total Beginning Fund Balance		\$ 19,970,360	\$ 25,547,342	\$ 20,577,569	\$ 24,347,964	\$ 18,690,038	\$ 22,687,722	\$ 23,006,609	\$ 20,670,771	\$ 9,715,170	\$ (2,864,567)	\$ (21,541,656)
REVENUE:												
Property Tax		\$ 59,307,264	\$ 78,174,462	\$ 88,860,331	\$ 89,547,992	\$ 88,770,426	\$ 80,211,236	\$ 79,436,030	\$ 77,330,000	\$ 77,330,000	\$ 78,103,300	\$ 78,884,333
SAFER Grant		\$ 2,762,632	\$ 8,183,919	\$ 8,142,050	\$ 10,522,575	\$ 10,622,763	\$ 8,618,660	\$ 6,148,482	\$ 2,447,224	\$ 3,262,965	\$ 8,000,000	\$ 8,000,000
Other		\$ 62,069,896	\$ 86,358,381	\$ 97,002,381	\$ 100,070,567	\$ 99,393,189	\$ 88,829,896	\$ 85,584,511	\$ 88,141,704	\$ 88,592,965	\$ 86,103,300	\$ 86,884,333
Total Revenue		\$ 124,139,792	\$ 162,696,762	\$ 185,864,762	\$ 190,140,134	\$ 188,934,138	\$ 169,042,526	\$ 165,168,623	\$ 167,918,928	\$ 169,185,965	\$ 162,206,600	\$ 162,768,666
EXPENDITURES:												
Salaries & Benefits (not including Retirement)		\$ 41,436,166	\$ 59,294,297	\$ 62,180,395	\$ 68,624,875	\$ 64,969,545	\$ 63,783,601	\$ 62,768,230	\$ 65,273,257	\$ 65,676,858	\$ 66,181,908	\$ 66,712,111
Retirement Expense		\$ 4,485,141	\$ 7,268,148	\$ 7,389,352	\$ 7,852,126	\$ 7,689,173	\$ 5,907,179	\$ 5,889,938	\$ 11,875,000	\$ 14,000,000	\$ 16,500,000	\$ 19,000,000
Services & Supplies		\$ 6,746,874	\$ 6,361,333	\$ 7,913,862	\$ 9,658,193	\$ 5,121,510	\$ 5,746,022	\$ 7,602,889	\$ 7,000,000	\$ 7,000,000	\$ 7,000,000	\$ 7,000,000
Interagency Charges		\$ 1,866,589	\$ 2,952,269	\$ 3,227,489	\$ 3,900,407	\$ 3,415,216	\$ 2,942,743	\$ 2,791,120	\$ 2,771,550	\$ 2,771,550	\$ 2,771,550	\$ 2,771,550
Fixed Assets (i.e., Capital Investment)		\$ 5,512,727	\$ 1,607,879	\$ 1,699,541	\$ 3,270,059	\$ 2,722,076	\$ 918,827	\$ 389,389	\$ 676,980	\$ 250,000	\$ 250,000	\$ 250,000
Pension Obligation Bond (POB) P&I Payments			\$ 8,007,317	\$ 8,397,947	\$ 8,861,357	\$ 9,342,412	\$ 9,848,930	\$ 10,375,054	\$ 10,925,455	\$ 11,501,185	\$ 12,104,161	\$ 12,730,227
Transfer Out to POB Stabilization Fund (Gov/Gov)		\$ 50,000	\$ 5,836,911	\$ 2,599,972	\$ 2,600,671	\$ 2,600,931	\$ 2,603,450	\$ 2,600,740	\$ 2,602,174	\$ 2,603,109	\$ 2,602,770	\$ 2,603,883
Other Gov/Gov Transfers		\$ 60,097,496	\$ -	\$ -	\$ 784,709	\$ 23,061	\$ 32,009	\$ 4,249	\$ -	\$ -	\$ -	\$ -
Total Expenditures		\$ 112,245,521	\$ 91,328,155	\$ 93,408,557	\$ 105,552,399	\$ 98,143,971	\$ 91,158,248	\$ 90,564,742	\$ 101,727,305	\$ 103,802,702	\$ 107,410,389	\$ 111,064,871
SURPLUS/(DEFICIT):												
Total Revenue Less Total Expenditures		\$ 1,972,399	\$ (4,969,773)	\$ 3,593,824	\$ (5,481,832)	\$ 1,249,217	\$ (2,328,351)	\$ (4,980,230)	\$ (13,585,601)	\$ (15,209,737)	\$ (21,307,089)	\$ (24,180,538)
OTHER:												
Transfers In to POB Stabilization Fund (Gov/Gov)			\$ 6,004,061	\$ 2,764,092	\$ 2,793,773	\$ 2,748,466	\$ 2,647,238	\$ 2,644,393	\$ 2,630,000	\$ 2,630,000	\$ 2,630,000	\$ 2,630,000
Payment of New UAL Obligations			\$ 8,591,581	\$ 2,969,867	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ENDING FUND BALANCE:												
CCCPRD General Operating Fund		\$ 21,942,760	\$ 20,577,569	\$ 24,171,392	\$ 18,689,561	\$ 19,938,778	\$ 17,610,427	\$ 12,630,196	\$ (955,405)	\$ -	\$ -	\$ -
POB Stabilization Fund			\$ 6,004,061	\$ 176,572	\$ 478	\$ 2,748,944	\$ 5,396,182	\$ 8,040,575	\$ 10,670,575	\$ (2,864,567)	\$ -	\$ -
Total Ending Fund Balance		\$ 21,942,760	\$ 26,581,629	\$ 24,347,964	\$ 18,690,038	\$ 22,687,722	\$ 23,006,609	\$ 20,670,771	\$ 9,715,170	\$ (2,864,567)	\$ (21,541,656)	\$ (43,092,194)

To: Contra Costa Fire Board of Directors

From: Daryl L. Louder, Chief, Contra Costa County Fire Protection District

Date: December 6, 2011



**Contra
Costa
County**

Subject: Result Data from Special Tax Polling Study

RECOMMENDATION(S):

ACCEPT oral report to review the result data from the special tax polling study that was completed in February 2011. (Daryl Louder, Fire Chief)

FISCAL IMPACT:

None. This report is for informational purposes only.

BACKGROUND:

See attached summary of the special tax polling that was completed in February 2011.

CONSEQUENCE OF NEGATIVE ACTION:

No impact.

CHILDREN'S IMPACT STATEMENT:

No impact.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **12/06/2011**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES

NOES

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

ABSENT ☐ ABSTAIN ☐

RECUSE ☐

Contact: Chief Daryl Louder, 925-941-3500

ATTESTED:
December 6,
2011

David J. Twa,
County
Administrator and
Clerk of the Board
of Supervisors

By: , Deputy

cc: Daryl Louder, Fire Chief

Section 1: Introduction to Study

Hi, may I please speak to _____. My name is _____, and I'm calling on behalf of TNR, an independent public opinion research firm. We're conducting a survey of voters about important issues in Contra Costa County and I'd like to get your opinions.

If needed: This is a survey about important issues in your community. I'm NOT trying to sell anything and I won't ask for a donation.

If needed: The survey should take about 12 minutes to complete.

If needed: If now is not a convenient time, can you let me know a better time so I can call back?

If the person asks why you need to speak to the listed person or if they ask to participate instead, explain: For statistical purposes, at this time the survey must only be completed by this particular individual.

If the person asks who is sponsoring the survey, explain: For statistical purposes, I can't reveal the sponsor of the survey at the beginning of this interview, but I will tell you at the end.

If the person says they are an elected official or is somehow associated with the survey, politely explain that this survey is designed to measure the opinions of those not closely associated with the study, thank them for their time, and terminate the interview.

Section 2: Importance of Issues

Q1 To begin, I'm going to read a list of issues facing your community and for each one, please tell me how important you feel the issue is to you, using a scale of extremely important, very important, somewhat important or not at all important.

Here is the (first/next) issue: _____. Do you think this issue is extremely important, very important, somewhat important, or not at all important?

	<i>Randomize</i>	Extremely Important	Very Important	Somewhat Important	Not at all Important	Not sure	Refused
A	Ensuring prompt response times to 9-1-1 calls for fires and medical emergencies	44%	45%	9%	1%	1%	0%
B	Maintaining local fire protection and prevention services	34%	51%	14%	1%	0%	0%
C	Maintaining the quality of education in our local public schools	46%	43%	8%	2%	0%	0%
D	Maintaining local streets and roads	14%	49%	35%	2%	0%	0%
E	Preventing local tax increases	20%	29%	37%	13%	1%	0%
F	Maintaining local property values	21%	45%	29%	5%	1%	0%
G	Maintaining public safety	36%	50%	13%	1%	0%	0%
H	Improving the local economy	31%	53%	15%	1%	0%	0%

Section 3: Initial Ballot Test

Your household is within the Contra Costa County Fire Protection District. Next year, voters in the District may be asked to vote on a local ballot measure. Let me read you a summary of the measure:

Q2	In order to:
	<ul style="list-style-type: none">◇ Maintain high quality local fire protection and prevention services◇ Ensure prompt response times to 9-1-1 medical emergencies◇ Make needed repairs and upgrades to fire and emergency equipment and facilities◇ Attract and retain professional firefighters and paramedics◇ And avoid closing additional fire stations and making deep cuts to life-saving emergency services
	Shall the Contra Costa County Fire Protection District establish a parcel tax of up to \$72 per parcel for five years only, with an exemption for seniors, citizen oversight, and all money staying local? If the election were held today, would you vote yes or no on this measure? <i>Get answer, then ask:</i> Would that be definitely (yes/no) or probably (yes/no)?

		November 2012	November 2011	
1	Definitely yes	39%	38%	Skip to Q4
2	Probably yes	30%	26%	Skip to Q4
3	Probably no	9%	11%	Ask Q3
4	Definitely no	14%	20%	Ask Q3
98	Not sure	6%	4%	Ask Q3
99	Refused	0%	1%	Skip to Q4

Q3 Is there a particular reason why you do not support the fire protection measure I just described? *Verbatim responses recorded and later grouped into the categories shown below.*

	Taxes already too high	28%
	Need more information	14%
	Money will be misspent, wasted	14%
	Firefighter salaries, benefits too high	12%
	No particular reason	11%
	Government must live within its means	8%
	Economic recession	6%
	Current fire services, staff is sufficient	6%
	Too expensive	5%
	Other higher community priorities exist	4%
	Unhappy with fire services in general	4%
	Not sure / Refused	3%
	Better alternatives exist than raising taxes	2%
	Concern about union	1%

Section 4: Tax Threshold								
Q4	The measure I just described would raise money through annual property taxes paid by residential and commercial property owners in the district. However, the amount to be charged to each parcel has not been determined yet.							
	If you heard that your household would pay _____ per year for each property that you own in the district, would you vote yes or no on the measure? <i>Get answer, then ask: Is that definitely (yes/no) or probably (yes/no)?</i>							
<i>Read in sequence starting with the highest amount (A), then the next highest (B), and so on. If respondent says 'definitely yes', record 'definitely yes' for all LOWER dollar amounts.</i>								
	Ask in order		Definitely yes	Probably yes	Probably no	Definitely no	Not sure	Refused
November 2012	A	72 dollars	38%	26%	11%	18%	7%	0%
	B	60 dollars	46%	21%	9%	19%	5%	0%
	C	48 dollars	56%	16%	6%	18%	4%	0%
November 2011	A	72 dollars	35%	24%	12%	23%	5%	1%
	B	60 dollars	42%	21%	9%	23%	5%	1%
	C	48 dollars	48%	18%	6%	23%	4%	1%

Section 5: Programs & Projects							
Q5	The measure we've been discussing would provide funding for a variety of fire protection programs and services.						
	If the measure passes, would you favor or oppose using some of the money to: _____, or do you not have an opinion? <i>Get answer, if favor or oppose, then ask: Would that be strongly (favor/oppose) or somewhat (favor/oppose)?</i>						
	<i>Randomize</i>			Strongly Favor	Somewhat Favor	Somewhat Oppose	Strongly Oppose
A	Maintain high quality local fire protection and prevention services			52%	29%	3%	5%
B	Ensure prompt response times to 9-1-1 medical emergencies			67%	20%	2%	3%
C	Make needed repairs and upgrades to emergency rescue equipment and facilities			49%	32%	5%	6%
D	Attract and retain professional firefighters and paramedics			50%	28%	5%	7%
E	Avoid closing fire stations due to the budget crisis			53%	20%	6%	11%
F	Avoid making deep cuts to life-saving emergency response services due to the budget crisis			53%	22%	6%	10%
G	Ensure that each fire engine has a paramedic onboard 24 hours a day to treat medical emergencies on site			47%	25%	10%	7%

H	Continue fire prevention services such as defensible space inspections and evacuation planning	36%	36%	8%	7%	12%	1%
---	--	-----	-----	----	----	-----	----

Section 6: Positive Arguments

What I'd like to do now is tell you what some people are saying about the measure we've been discussing.

Q6	Supporters of the measure say: _____. Do you think this is a very convincing, somewhat convincing, or not at all convincing reason to SUPPORT the measure?						
	<i>Randomize</i>	Very Convincing	Somewhat Convincing	Not At All Convincing	Don't Believe	Don't Know/No Opinion	Refused
A	There will be a clear system of accountability, including a Citizen's Oversight Committee and annual independent audits to ensure that the money is spent properly	43%	33%	22%	0%	1%	0%
B	All money raised by this measure will be spent locally to provide fire protection and emergency response services. The money cannot be taken away by the State or used for other purposes	56%	29%	13%	1%	1%	0%
C	When you need emergency care, you need it fast. Minutes count in these situations. This measure will ensure that the District can provide prompt response times to emergencies	50%	36%	13%	0%	1%	0%
D	This measure will ensure that firefighters and paramedics have the facilities and equipment they need to do their jobs	43%	42%	14%	1%	1%	0%
E	The District has already taken a number of cost-cutting actions, including laying-off firefighters, cutting administration, reducing salaries, reducing spending, and deferring the maintenance of equipment and facilities	30%	44%	22%	1%	3%	0%
F	Declining property tax revenues have created a budget crisis for the District. If this measure does NOT pass, the District will be forced to close fire stations, lay-off additional firefighters, and make deep cuts to emergency services that will put all of us at greater risk	47%	30%	20%	1%	1%	0%
G	In a medical emergency, brain damage occurs in 4 to 6 minutes, and brain death occurs in 8 minutes without oxygen. This measure will ensure that the District has the staff and resources it needs to provide adequate response times to emergencies	51%	28%	18%	1%	2%	0%

H	The District currently has only half the number of firefighters that experts agree is needed to serve our population, and response times to emergencies are already much longer than the recommended standard. Further cuts will mean even fewer firefighters and longer response times. We need to pass this measure to protect our community	47%	36%	15%	1%	2%	0%
---	--	-----	-----	-----	----	----	----

Section 7: Interim Ballot Test

Sometimes people change their mind about a measure once they have more information about it. Now that you have heard a bit more about the measure, let me read you a summary of it again:

or it again.

Q7	In order to:			
	<ul style="list-style-type: none">◇ Maintain high quality local fire protection and prevention services◇ Ensure prompt response times to 9-1-1 medical emergencies◇ Make needed repairs and upgrades to fire and emergency equipment and facilities◇ Attract and retain professional firefighters and paramedics◇ And avoid closing additional fire stations and making deep cuts to life-saving emergency services			
	Shall the Contra Costa County Fire Protection District establish a parcel tax of up to \$72 per parcel for five years only, with an exemption for seniors, citizen oversight, and all money staying local?			
	If the election were held today, would you vote yes or no on this measure? <i>Get answer, then ask:</i> Would that be definitely (yes/no) or probably (yes/no)?			
			November 2012	November 2011
1	Definitely yes		46%	42%
2	Probably yes		23%	21%
3	Probably no		7%	8%
4	Definitely no		18%	21%
98	Not sure		6%	6%
99	Refused		0%	1%

Section 8: Negative Arguments

Next, let me tell you what opponents of the measure are saying.

Q8	Opponents of the measure say: _____. Do you think this is a very convincing, somewhat convincing, or not at all convincing reason to OPPOSE the measure?						
	<i>Randomize</i>	Very Convincing	Somewhat Convincing	Not At All Convincing	Don't Believe	Don't Know/No Opinion	Refused
A	People are having a hard time making ends meet with the housing crisis, high unemployment, and the economy in recession. Now is NOT the time to be raising taxes	34%	32%	32%	0%	1%	0%
B	The District can't be trusted with this tax. They will mismanage the money	20%	31%	45%	1%	2%	0%
C	Taxes are already too high, we don't need additional property taxes	27%	29%	43%	0%	1%	0%
D	Firefighters are paid too much in salary and pensions. If they took a modest pay cut, there would be no need for this tax	19%	33%	42%	1%	5%	0%

Section 9: Final Ballot Tests

Now that you have heard a bit more about the measure, let me read you a summary of it one more time:

Q9	<p>In order to:</p> <ul style="list-style-type: none"> ◆ Maintain high quality local fire protection and prevention services ◆ Ensure prompt response times to 9-1-1 medical emergencies ◆ Make needed repairs and upgrades to fire and emergency equipment and facilities ◆ Attract and retain professional firefighters and paramedics ◆ And avoid closing additional fire stations and making deep cuts to life-saving emergency services <p>Shall the Contra Costa County Fire Protection District establish a parcel tax of up to \$72 per parcel for five years only, with an exemption for seniors, citizen oversight, and all money staying local? If the election were held today, would you vote yes or no on this measure? <i>Get answer, then ask:</i> Would that be definitely (yes/no) or probably (yes/no)?</p>				
			November 2012	November 2011	
	1	Definitely yes	43%	40%	Skip to Q11
	2	Probably yes	24%	21%	Skip to Q11
	3	Probably no	7%	9%	Ask Q10
	4	Definitely no	19%	24%	Ask Q10
	98	Not sure	6%	5%	Ask Q10
	99	Refused	0%	0%	Ask Q10

Q10	How about if instead of \$72 per household, the tax were \$48 per household. Would you vote yes or no on this measure? <i>Get answer, then ask:</i> Would that be definitely (yes/no) or probably (yes/no)?			
			November 2012	November 2011
		Supported at \$72 (Q9)	67%	61%
1		Definitely yes	1%	2%
2		Probably yes	5%	5%
3		Probably no	4%	7%
4		Definitely no	18%	21%
98		Not sure	4%	4%
99		Refused	0%	1%

Section 10: Messengers

Q11	During the next few months, you may hear statements from individuals and groups who take a position on the measures we've been discussing. As I read the following list of individuals and groups, I'd like to know how much their opinions about the measures will matter to you. Here is the (first/next) one: _____. Will their opinion about the measures matter to you a lot, somewhat, a little, or not at all?						
	<i>Randomize</i>	A Lot	Somewhat	A Little	Not At All	Not sure	Refused
A	The Chamber of Commerce	8%	31%	18%	40%	3%	0%
B	Contra Costa Taxpayer's Association	12%	34%	14%	35%	5%	0%
C	The League of Women Voters	17%	31%	11%	39%	3%	0%
D	The Contra Costa Times newspaper	8%	29%	14%	46%	3%	0%
E	Local firefighters	35%	36%	9%	19%	0%	0%
F	The County Board of Supervisors	10%	37%	15%	35%	3%	0%
G	Local refineries like Chevron and Shell	6%	18%	14%	60%	3%	0%
H	Local police	26%	39%	10%	24%	1%	0%
I	Your local City Council	14%	37%	15%	32%	2%	0%

Section 11: Background & Demographics

Thank you so much for your participation. I have just a few background questions for statistical purposes.

D1	How long have you lived in Contra Costa County?		
	1	Less than 1 year	0%
	2	1 year to less than 5 years	5%
	3	5 years to less than 10 years	9%
	4	10 years to less than 15	12%
	5	15 years or more	74%
	99	Refused	1%
D2	Which of the following best describes your current home?		
	1	Single family detached home	83%
	2	Apartment	5%
	3	Condominium	7%
	4	Townhome	4%
	5	Mobile home	1%
	99	Refused	1%
D3	Do you have children in your household?		
	1	Yes	39%
	2	No	60%
	99	Refused	1%
Those are all of the questions that I have for you. Thanks so much for participating in this important survey. This survey was conducted for the Contra Costa County Fire Protection District.			

Post-Interview & Sample Items

S1	Gender		
	1	Male	44%
	2	Female	56%

S2	Party		
	1	Democrat	51%
	2	Republican	26%
	3	Other	9%
	4	DTS	14%
S3	Age on Voter File		
	1	18 to 29	8%
	2	30 to 39	11%
	3	40 to 49	20%
	4	50 to 64	37%
	5	65 or older	24%
	99	Not Coded	0%
S4	Registration Date		
	1	2010 to 2005	29%
	2	2004 to 2001	22%
	3	2000 to 1997	14%
	4	1996 to 1990	14%
	5	Before 1990	20%
S5	Household Party Type		
	1	Single Dem	22%
	2	Dual Dem	19%
	3	Single Rep	7%
	4	Dual Rep	11%
	5	Single Other	9%
	6	Dual Other	5%
	7	Dem & Rep	8%
	8	Dem & Other	11%
	9	Rep & Other	7%
	0	Mixed (Dem + Rep + Other)	3%

S6	Homeowner on Voter File		
	1	Yes	84%
	2	No	16%
S7	Likely to Vote by Mail		
	1	Yes	51%
	2	No	49%
S8	Likely November 2012 Voter		
	1	Yes	100%
	2	No	0%
S9	Likely June 2011 Voter		
	1	Yes	44%
	2	No	56%
S10	Likely November 2011 Voter		
	1	Yes	38%
	2	No	62%
S11	Zone		
	1	Zone 1	24%
	2	Zone 2	13%
	3	Zone 3	28%
	4	Zone 4	28%
	5	Zone 5	7%

To: Contra Costa Fire Board of Directors

From: Daryl L. Louder, Chief, Contra Costa County Fire Protection District

Date: December 6, 2011



**Contra
Costa
County**

Subject: Automatic Aid/Mutual Aid System Response Information

RECOMMENDATION(S):

ACCEPT oral report to review the automatic aid/mutual aid system and the number of responses outside the District and the number of times other agencies provide services to the District. (Daryl Louder, Fire Chief)

FISCAL IMPACT:

None. This report is for informational purposes only.

BACKGROUND:

See attached summary of incident responses into and out of the District for 2011 to date.

CONSEQUENCE OF NEGATIVE ACTION:

No impact.

CHILDREN'S IMPACT STATEMENT:

No impact.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **12/06/2011**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES

NOES

ABSENT

ABSTAIN

RECUSE

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

**ATTESTED:
December 6,
2011**

David J. Twa,

Contact: Chief Daryl Louder, 925-941-3500

County
Administrator and
Clerk of the Board
of Supervisors

By: , Deputy

cc: Daryl Louder, Fire Chief

Aid Provided (1/1/2011 - 10/31/2011)

Provider	Jurisdiction									
	CCE	CON	CRK	ECR	MOR	POE	RDO	RMD	SRM	
CCE	-	132/152	0/0	0/0	0/0	0/0	0/0	0/0	0/0	
CDF	135/159	37/47	7/8	0/0	3/3	1/1	5/5	0/0	0/0	
CON	270/336	-	3/4	3/3	179/208	283/318	62/79	529/615	13/15	
CRK	0/0	3/3	-	0/0	0/0	7/8	49/81	1/1	0/0	
ECR	0/0	87/88	0/0	-	1/1	2/3	3/4	1/1	0/0	
MOR	1/1	97/122	0/0	0/0	-	0/0	0/0	2/3	0/0	
POE	0/0	113/116	0/0	0/0	0/0	-	93/113	6/6	0/0	
RDO	1/1	30/33	7/9	0/0	0/0	110/140	-	2/2	0/0	
RMD	0/0	1239/1400	0/0	1/1	1/1	3/4	4/6	-	0/0	
SRM	0/0	27/32	0/0	0/0	0/0	0/0	0/0	0/0	-	
TNT	0/0	10/11	0/0	0/0	0/0	0/0	0/0	0/0	0/0	

To: Contra Costa Fire Board of Directors

From: Daryl L. Louder, Chief, Contra Costa County Fire Protection District

Date: December 6, 2011



**Contra
Costa
County**

Subject: Overview of Automatic Aid Agreement with the City of Richmond

RECOMMENDATION(S):

ACCEPT oral report to provide an overview of automatic aid agreement with the City of Richmond. (Daryl Louder, Fire Chief)

FISCAL IMPACT:

None. This report is for informational purposes only.

CONSEQUENCE OF NEGATIVE ACTION:

No impact.

CHILDREN'S IMPACT STATEMENT:

No impact.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **12/06/2011**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐

NOES ☐

ABSENT ☐

ABSTAIN ☐

December 6, 2011

Contra Costa County Fire Protection District

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

**ATTESTED:
December 6,
2011**

RECUSE



Contact: Chief Daryl Louder, 925-941-3500

David J. Twa,
County
Administrator and
Clerk of the Board
of Supervisors

By: , Deputy

cc: Daryl Louder, Fire Chief

BACKGROUND:

In 2006, the Fire District entered into an Automatic Aid Agreement with the City of Richmond. The agreement ensures that the closest fire engine will be dispatched in order to increase citizen and firefighter safety regardless of the jurisdiction or geo-political boundaries. The agreement stipulates that at the end of each year, Richmond and the District will compare the total responses for each department. The agency with the greater number of calls will be compensated using the following methodology, i.e., hourly crew rate, hourly apparatus rate, administrative overhead rate, and cost for radio system utilization per incident. In 2009-2010, Richmond responded to 1,496 calls within the County and the District responded to 703 calls within Richmond. This resulted in a charge of \$354,431 for services. This is the only mutual or automatic aid agreement that the District participates in where charges are incurred. The District is attempting to renegotiate the fees for the automatic aid agreement and has proposed a number of options to Richmond for consideration, i.e., elimination of the payments, use of in-kind services, equalizing the fee, etc.

To: Contra Costa Fire Board of Directors

From: Daryl L. Louder, Chief, Contra Costa County Fire Protection District

Date: December 6, 2011



**Contra
Costa
County**

Subject: Overview of Service Contract w/City of Pinole for Communities of Tara Hills/Bayview/Montara Bay & the Alhambra Vly. Corridor

RECOMMENDATION(S):

ACCEPT oral report to provide an overview of the service contract the District has with the City of Pinole for the Tara Hills, Bayview, and Montara Bay communities and the Alhambra Valley corridor. (Daryl Louder, Fire Chief)

FISCAL IMPACT:

None. This report is for informational purposes only.

BACKGROUND:

The Contra Costa County Fire Protection District has contracted with the City of Pinole since 1962 to provide fire service to the unincorporated areas of Tara Hills, Bayview, Montara Bay and the Alhambra Valley corridor (formerly the Pinole Fire District). The fiscal portions of the contract were renegotiated in 1980 and 1999-2000. The last payment to Pinole for FY-2009/2010 was \$334,000. In May of 2011, the District started to renegotiate this contact to reduce costs. The District has proposed transitioning to a per-call fee instead of a flat fee and eliminating an automatic 4% escalator for each year.

CONSEQUENCE OF NEGATIVE ACTION:

No impact.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **12/06/2011**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES

NOES

ABSENT

ABSTAIN

RECUSE

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**ATTESTED:
December 6,
2011**

David J. Twa,

Contact: Chief Daryl Louder, 925-941-3500

County
Administrator and
Clerk of the Board
of Supervisors

By: , Deputy

cc: Daryl Louder, Fire Chief

CHILDREN'S IMPACT STATEMENT:

No impact.

To: Contra Costa Fire Board of Directors

From: Daryl L. Louder, Chief, Contra Costa County Fire Protection District

Date: December 6, 2011



**Contra
Costa
County**

Subject: Update on the Status of New Monthly Productivity Report

RECOMMENDATION(S):

ACCEPT oral report to receive an update on the status of the new Monthly Productivity Report. (Daryl Louder, Fire Chief)

FISCAL IMPACT:

None. This report is for informational purposes only.

BACKGROUND:

The new Monthly Productivity Report will be published one month after the conclusion of the previous month. As an example, the October report will be distributed to the Board of Directors and posted to the District's website by December 1st.

CONSEQUENCE OF NEGATIVE ACTION:

No impact.

CHILDREN'S IMPACT STATEMENT:

No impact.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **12/06/2011**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐

NOES ☐

ABSENT ☐

ABSTAIN ☐

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

**ATTESTED:
December 6,**

RECUSE



Contact: Chief Daryl Louder, 925-941-3500

2011

David J. Twa,
County
Administrator and
Clerk of the Board
of Supervisors

By: , Deputy

cc: Daryl Louder, Fire Chief

To: Contra Costa Fire Board of Directors

From: Daryl L. Louder, Chief, Contra Costa County Fire Protection District

Date: December 6, 2011



**Contra
Costa
County**

Subject: Potential Capital Expenditures

RECOMMENDATION(S):

ACCEPT oral report to discuss potential capital expenditures for the District. (Daryl Louder, Fire Chief)

FISCAL IMPACT:

None. This report is for informational purposes only.

CONSEQUENCE OF NEGATIVE ACTION:

No impact.

CHILDREN'S IMPACT STATEMENT:

No impact.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **12/06/2011**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES

NOES

ABSENT

ABSTAIN

RECUSE

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**ATTESTED:
December 6,
2011**

David J. Twa,

Contact: Chief Daryl Louder, 925-941-3500

County
Administrator and
Clerk of the Board
of Supervisors

By: , Deputy

cc: Chief Daryl Louder

BACKGROUND:

The District continues to face challenges regarding capital equipment and facilities. Twelve of the District's 30 fire stations are over 50 years old. The life expectancy of this type of facility is 30-35 years. The average age of the entire heavy apparatus fleet is 17.43 years with an expected service life of 12 -15 years. Averages for individual types of units include 13.07 years for Type-1 engines, 13 years for Type-3 engines, 15.1 years for ladder trucks, and 28.5 years for water tenders. Additionally, the District must purchase new mobile and portable radios for the implementation of the new regional radio system. The estimated cost for the radio system is \$1.4M. Other capital equipment items such as self-contained breathing apparatus (SCBA) and heart monitors are very expensive and must also be replaced on a regular basis depending on their life cycle. The District has applied for, or is participating in, regional requests for grant funds to purchase the radios, new heart monitors, and a piece of heavy apparatus. Currently, the District has \$5.3M in special "facility funds" that cannot be utilized for salaries, benefits, or normal operating costs. The District is exploring options to purchase several pieces of heavy apparatus and improve the living quarters at Fire Station #16 (Lafayette) in order to maintain safe and reliable operations.

To: Contra Costa Fire Board of Directors

From: Daryl L. Louder, Chief, Contra Costa County Fire Protection District

Date: December 6, 2011



**Contra
Costa
County**

Subject: Advisory Fire Commission - Overview of Mission

RECOMMENDATION(S):

ACCEPT an oral presentation by a member of the Advisory Fire Commission to provide an overview of the Commission's mission. (Richard T. Chapman, Commissioner- At Large #2)

FISCAL IMPACT:

None. This report is for informational purposes only.

BACKGROUND:

A representative of the Advisory Fire Commission will provide an overview of the Commission's roles and responsibilities for the Fire District.

CONSEQUENCE OF NEGATIVE ACTION:

No impact.

CHILDREN'S IMPACT STATEMENT:

No impact.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **12/06/2011**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐

NOES ☐

ABSENT ☐

ABSTAIN ☐

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

**ATTESTED:
December 6,**

RECUSE



Contact: Chief Daryl Louder, 925-941-3500

2011

David J. Twa,
County
Administrator and
Clerk of the Board
of Supervisors

By: , Deputy

cc: Daryl Louder, Fire Chief

To: Contra Costa Fire Board of Directors

From: Daryl L. Louder, Chief, Contra Costa County Fire Protection District

Date: December 6, 2011



**Contra
Costa
County**

Subject: Update on Proposal to Provide Fire & EMS Services to City of Pinole

RECOMMENDATION(S):

ACCEPT oral report to provide an update on proposal to provide fire and EMS services to the City of Pinole.
(Daryl Louder, Fire Chief)

FISCAL IMPACT:

None. This report is for informational purposes only.

BACKGROUND:

On September 15, 2011, the District received a request for proposal (RFP) to provide fire and EMS services to the City of Pinole. The RFP outlined the scope of work and service levels to be provided. On October 12, 2011, the District submitted a proposal based on a contract for services as opposed to a merger or Joint Powers Authority. On November 3rd, representatives met with the City of Pinole to discuss the proposal the District had submitted. The City staff will evaluate all of the proposals and then make a recommendation to the elected officials.

CONSEQUENCE OF NEGATIVE ACTION:

No impact.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **12/06/2011**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES NOES

ABSENT ABSTAIN

RECUSE

Contact: Chief Daryl Louder, 925-941-3500

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

**ATTESTED:
December 6,
2011**

David J. Twa,
County
Administrator and

Clerk of the Board
of Supervisors

By: , Deputy

cc: Daryl Louder, Fire Chief

CHILDREN'S IMPACT STATEMENT:

No impact.

To: Contra Costa Fire Board of Directors

From: Daryl L. Louder, Chief, Contra Costa County Fire Protection District

Date: December 6, 2011



**Contra
Costa
County**

Subject: State Fee for Residents in State Responsibility Areas (SRA) for Fire Prevention/Protection Services

RECOMMENDATION(S):

ACCEPT an information report regarding State Responsibility Area Fire Prevention Benefit Fees to be assessed to certain property owners by the California Board of Forestry and Fire Protection, pursuant to Assembly Bill 29X 1 (Chapter 8, Statutes of 2011).

FISCAL IMPACT:

None. This report is for informational purposes only.

BACKGROUND:

The California Board of Forestry and Fire Protection (Board) adopted emergency regulations implementing the State Responsibility Area Fire Prevention Benefit Fees as directed by AB 29X 1(Chapter 8, Statutes of 2011).

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **12/06/2011**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐

NOES ☐

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED.

ABSENT ☐ ABSTAIN ☐

RECUSE ☐

Contact: Chief Daryl Louder, 925-941-3500

ATTESTED:
December 6,
2011

David J. Twa,
County
Administrator and
Clerk of the Board
of Supervisors

By: , Deputy

cc: Daryl Louder, Fire Chief

BACKGROUND: (CONT'D)

The newly adopted regulations impose a \$150 benefit fee per habitable structure. Multi-dwelling unit structures would be subject to a fee of \$150 for the first dwelling unit and an additional \$25 for each additional dwelling unit in the multi-dwelling unit structure. The regulations also include a \$35 discount for habitable structures that are within the boundaries of a local agency that provides fire protection services. An estimated 90 percent of structures would qualify for the discount. The new regulations have a broader definition of "habitable structure", which brings non-residential structures, including county-owned buildings and structures into the fold. Specifically, residential structures, such as single family homes, multi-dwelling structures, and mobile homes, would be subject to the fee as would buildings occupied for non-residential uses such as office buildings, stores, hospitals, clinics, medical centers, libraries, and government buildings, including jails.

The Board will submit the revised emergency regulations to the Office of Administrative Law, which has five days to review and approve. Once approved, these regulations are good for 180 days, during which time the Board must develop and adopt permanent regulations. The permanent regulatory process includes a 45-day public notice period and greater opportunity for public input into the process. Officials with the Board of Forestry and Fire Protection and the Board of Equalization will oversee collection of the fee, with bills possibly going out after the first of the year.

CONSEQUENCE OF NEGATIVE ACTION:

No impact.

CHILDREN'S IMPACT STATEMENT:

No impact.

To: Contra Costa Fire Board of Directors

From: Daryl L. Louder, Chief, Contra Costa County Fire Protection District

Date: December 6, 2011



**Contra
Costa
County**

Subject: Closure of One Fire Stn. by Rodeo-Hercules Fire Prot. District on Rotational Basis Starting 12/14/11

RECOMMENDATION(S):

ACCEPT oral report to discuss Rodeo-Hercules Fire Protection District's decision to close one fire station in the District on a rotating basis beginning December 14, 2011.

FISCAL IMPACT:

None. This report is for informational purposes only.

CONSEQUENCE OF NEGATIVE ACTION:

No impact.

CHILDREN'S IMPACT STATEMENT:

No impact.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **12/06/2011**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐

NOES ☐

ABSENT ☐

ABSTAIN ☐

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

**ATTESTED:
December 6,
2011**

RECUSE



Contact: Chief Daryl Louder, 925-941-3500

2011

David J. Twa,
County
Administrator and
Clerk of the Board
of Supervisors

By: , Deputy

cc: Daryl Louder, Fire Chief

BACKGROUND:

In West County, the Fire District partners with the City of Pinole and the Rodeo-Hercules Fire Protection District to operate Battalion 7. In the past, each entity provided two suppression units and a chief officer to cover one shift. Additionally, we rely on automatic aid with Richmond and El Cerrito to supplement our resources due to their proximity in the region. The City of Pinole closed Fire Station 74 on July 1, 2011 and Rodeo-Hercules Fire Protection District has announced they will close one station on a rotating basis beginning December 14th. This will reduce the capacity of our Battalion 7 resources by 33%. This will have an operational impact of longer response times and less capacity for serious or multiple incidents. Additionally, there is a fiscal impact to the District as well. In order to replace those resources, our District would have to rely more heavily on automatic aid from the City of Richmond. Unfortunately, we have to pay a per incident fee for any responses above the number of responses that we provide to them. The District continues to explore options to minimize the adverse impact of station closures by our Battalion 7 partners.

To: Contra Costa Fire Board of Directors

From: Daryl L. Louder, Chief, Contra Costa County Fire Protection District

Date: December 6, 2011



**Contra
Costa
County**

Subject: 2011 UASI Grant

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Fire Chief, or designee, of the Contra Costa County Fire Protection District to apply for and accept a FY 2011 U.S. Department of Homeland Security Federal Emergency Management Agency (FEMA) Urban Areas Security Initiative (UASI) grant in an amount not to exceed \$102,000 for rescue systems training.

FISCAL IMPACT:

\$102,000, 100% Federal; No District match required. The grant award may be lower than the amount requested and will be for a period of one year from the effective date of the award.

BACKGROUND:

The Fiscal Year (FY) 2011 Homeland Security Grant Program (HSGP) provides a primary funding mechanism for building and sustaining national preparedness capabilities. HSGP is comprised of five interconnected grant programs, including the Urban Areas Security Initiative (UASI). The UASI Program provides funding to address the unique planning, organization, equipment, training, and exercise needs of high-threat, high-density urban areas and assists them in building an enhanced and sustainable capacity to prevent, protect against, respond to, and recover from acts of terrorism.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **12/06/2011**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES

NOES

ABSENT

ABSTAIN

RECUSE

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

**ATTESTED:
December 6,
2011**

RECEIVED

Contact: Jackie Lorrekovich, 925-941-3312

David J. Twa,
County
Administrator and
Clerk of the Board
of Supervisors

By: , Deputy

cc:

BACKGROUND: (CONT'D)

If awarded this grant, the Contra Costa County Fire Protection District will provide specialized urban area rescue training to emergency response personnel. The program budget includes training materials, tuition, and travel costs for a minimum of 36 personnel* for the following classes:

Rescue Systems 1: \$29,000

Rescue Systems 2: \$35,000

Trench Rescue: \$20,000

River and Flood Water Rescue: \$18,000 (*minimum of 18 personnel)

CONSEQUENCE OF NEGATIVE ACTION:

The District is funded primarily by property taxes and, therefore, has been particularly hard hit by the housing market decline and resulting impact on property tax revenue. Without this federal aid, the District will not have the funds to allocate to the above-referenced training.

CHILDREN'S IMPACT STATEMENT:

Not Applicable