

POSITION ADJUSTMENT REQUEST

NO. 21025
DATE 11/28/2011

Department Health Services/Public Health

Department No./

Budget Unit No. 0450 Org No. 6377 Agency No. A18

Action Requested: Add one (1) Community Health Worker I (VKWC) at salary level QT5 0933 (\$2,691-\$2,967), one (1) Driver Clerk (9QWA) at salary level QS5 1026 (\$2,950-\$3,586), one (1) Family Nurse Practitioner (VWSB) at salary level L35 1873 (\$8,147-\$9,903), one (1) Registered Nurse-Experienced (VWXD) at salary level L3H 0400 (\$7,091-\$7,903), and one (1) Health Education Specialist (VMWD) at salary level QT5 1207 (\$3,530-\$4,290)

Proposed Effective Date: _____

Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☒ No ☐

Total One-Time Costs (non-salary) associated with request: _____

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$564,935

Net County Cost \$0.00

Total this FY \$282,468.00

N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT Federally Qualified Health Center Funds

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Teji O'Malley

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Dorothy Sansoe

11/28/2011

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE _____

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☐ Day following Board Action.

☐ _____(Date)

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE 11/28/2011

☐ Approve Recommendation of Director of Human Resources

☐ Disapprove Recommendation of Director of Human Resources

☒ Other: APPROVED UNDER HR DELEGATION

Dorothy Sansoe

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED ☐ DISAPPROVED ☐

David J. Twa, Clerk of the Board of Supervisors
and County Administrator

DATE _____

BY _____

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows: