

***Contra Costa County***



***Fire Protection District***

## **2010 ANNUAL REPORT**



# **CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT ADVISORY FIRE COMMISSION**

**Don Delcollo, District I**  
**Bill Granados, District II, Vice Chair (Appointed 3/23/10)**  
**Edward Haynes, District III**  
**Barry Cunningham, District IV**  
**Walter Fields, District V**  
**Mike Egan, At Large #1, Chair**  
**Richard T. Chapman, At Large #2 (Appointed 6/22/10)**  
**Vicki Wisher, Staff Person**

**Alternates:**

**Matt Guichard, District II (Appointed 10/26/10)**  
**Denis Jackson, District III (Appointed 7/13/10)**  
**Dylan Reinhold, District IV**  
**Melvin Chappel, District V**

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### **Contra Costa County Fire Protection District Advisory Fire Commission**

Meetings: Bi-monthly meetings are held: February, April, June, August, October and December  
Location/Time: 2010 Geary Road, Pleasant Hill at 7:00 p.m.  
Chair: Mike Egan  
Staff Person: Vicki Wisher  
Reporting Period: January 1 through December 2010

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#### **I. ACTIVITIES**

- Attended Contra Costa County Fire Commissioners Association Quarterly Meetings
- Attended Board of Supervisors Meetings
- Conducted regular business of the Commission as well as the following Committees:
  - Apparatus & Equipment\*
  - Budget\*
  - Personnel\*
  - Property and Annexation\**(\*All above committee business conducted during course of regular meetings.)*
  - Bylaws Committee – Met 1/8/10, 1/15/10, 2/1/10 and 8/5/10
- Participated in District's Strategic Planning Retreat – Oct. 14 & 15 (Commissioners Granados and Chapman)
- Attended District Destructive Training Drill (Jan. 2010)
- Participated in Stanislaus Co. Fire BC Assessment Lab (Commissioner Granados)

#### **II. ACCOMPLISHMENTS**

- Participated in selection of new Fire Chief
- Conducted public hearings to resolve public complaints regarding weed abatement charges
- Developed Bylaws (Approved by BOS on 12/7/10)

#### **III. ATTENDANCE/REPRESENTATION**

- Vacancies: District 1 Alternate
- Diversity: Commission consists of a variety of retired and active business professionals/owners; retired educator; retired Fire Captain; AMR Paramedic; computer programmer; security advisor/former police officer/current volunteer at San Ramon Valley Fire Protection District.

- Level of Participation:

Regular Mtgs.		Committee Mtgs.
R. T. Chapman	3 of 3	None Held
Cunningham	6 of 6	Bylaws / 3 of 4
Delcollo	5 of 6	None Held
Egan	5 of 6	None Held
Fields	4 of 6	None Held
Granados	6 of 6	Bylaws / 4 of 4
Haynes	6 of 6	Bylaws / 3 of 4
Chappel (Alt.)	6 of 6	N/A
Guichard (Alt.)	1 of 1	N/A
Jackson (Alt.)	2 of 3	N/A
Reinhold (Alt.)	4 of 6	N/A

- Quorum Frequency: No meetings cancelled due to lack of quorum.

#### IV. TRAINING/CERTIFICATION

- Completion of County's "Brown Act and Better Government Ordinance" and "Ethics Orientation for County Officials":
  - Richard T. Chapman/At Large #2
  - Matthew Guichard/Alternate-District II
  - Denis Jackson/Alternate-District III

#### V. PROPOSED WORK PLAN/OBJECTIVES FOR NEXT YEAR

- Continue to work with Fire Chief on budgetary issues
- Continue to participate in District strategic planning meetings
- Continue to cultivate better working relationship with the Board of Supervisors
- Monitor relocation plans for Stations 16 (Lafayette) and 86 (Bay Point).
- Continue to monitor citizen complaints stemming from District's weed abatement program.
- Continued oversight/approval of disposal of surplus property.
- Pursue feasibility of becoming independent district.