

OFFICE OF THE SHERIFF

Contra Costa County
West County Detention Facility
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Warren E. Rupf
Sheriff

Scott P. Daly
Undersheriff

Date: December 14, 2009

To: Eileen Devlin
Chief of Management Services

From: Commander Joseph Caruso, Custody Services Bureau
By: Director Mary Jane Robb

Subject: Inmate Welfare Fund Expenditure Report FY 2008/09

In accordance with Penal Code Section 4025(e), the Sheriff must annually submit an itemized report of Inmate Welfare Fund (IWF) expenditures to the Board of Supervisors. Accordingly, please request a Board Order be prepared for the attached IWF receipts and disbursements for fiscal year 2008-2009.

The IWF continues to provide valuable professional, educational, and recreational services to individuals in custody at the Martinez, West County, and Marsh Creek Detention Facilities.

The Director of Inmate Services, working with the public members of the IWF Advisory Committee, manages the delivery of professional services, establishes an annual budget, and oversees expenditures for the Sheriff.

This fund received the majority of its revenue from telephone commissions, commissary sales commissions, and inmate industry revenue.

CC: Auditor-Controller, Internal Audit Division

Inmate Welfare Fund
Statement of Receipts, Disbursements, and Fund Balance
Fiscal Year Ended June 30, 2009

Receipts:

GTL Telephone Commissions	\$776,533	
Canteen Commissions	602,001	
WCDF Inmate Industries	75,616	
MCDF Frame Shop	3,264	
Investment Interest	13,812	
Miscellaneous	<u>104,192</u>	
 Total Receipts		 \$1,565,418

Disbursements:

Entertainment		
Purchase of TV's/VCR's/DVD's/Accessories	\$ 8,603	
Satellite TV Service	23,760	
Inmate Work Crew Refreshments/Treats	<u>20,589</u>	
Sub-Total		\$ 52,952
Recreation		
Table/Board Games/Sports Equipment	<u>\$ 10,846</u>	
Sub-Total		\$ 10,846
Education and Welfare		
Newspapers	\$ 6,061	
Friends Outside Contractual Services	131,400	
GNJPM Contractual Services (7/08-2/09)	64,576	
Bay Area Chaplains Contractual Services (3-6/09)	6,000	
Office of Education Contractual Services	535,658	
Library Program	255,579	
Inmate Legal Services	23,646	
MCDF Viticulture Program	22,781	
MCDF Landscape Program	38,167	
WCDF Inmate Industries	282,886	
WCDF Landscape Program	36,988	
BART and Bus Tickets	25,080	
Health Services Materials	<u>5,000</u>	
Sub-Total		\$1,433,822

Personal Care/Hygiene		
Hair Clippers, Curling Irons, Hair Dryers, Electric Razors, etc.	<u>\$ 12,192</u>	
Sub-Total		\$ 12,192
Equipment Maintenance		
Furniture, Electronic, etc.	<u>\$ 7,513</u>	
Sub-Total		\$ 7,513
Other		
Staff Salaries/Benefits	\$162,500	
Staff Travel Expenses	3,556	
IWF Vehicle Maintenance	3,967	
Investment Service Fee	390	
Public Performance License	<u>2,190</u>	
Sub-Total		\$ 172,603
Total Disbursements		\$1,689,928
Receipts less Disbursements		(\$ 124,510)
Cash Reserved for Operating Expenses		\$ 226,488
Cash Invested		<u>1,169,027</u>
Total		\$ 1,395,515