

POSITION ADJUSTMENT REQUEST

NO. _____

DATE: 12/03/09

Department No. /

Department Department of Information Technology Budget Unit No. 0147 Org No. 1065 Agency No. A-03

Action Requested: Create and ADD two (2) Information System Programmer/Analyst II positions (LPVA) (represented – Local 21) in the Information Technology Department.

Proposed Effective Date: January 1, 2010

Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☒ No ☐

Total One-Time Costs (non-salary) associated with request: \$ 0.00

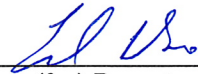
Estimated total cost adjustment (salary / benefits / one time):

Total annual cost	\$ <u>241,704</u>	Net County Cost	\$ <u>0.00</u>
Total this FY	\$ <u>120,852</u>	N.C.C. this FY	\$ <u>0.00</u>

SOURCE OF FUNDING TO OFFSET ADJUSTMENT: The amount will be 100% offset from charges to user departments.

Department must initiate necessary adjustment and submit to CAO.

Use additional sheet for further explanations or comments.



(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE _____

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☐ Day following Board Action.

☐ _____ (Date)

(for) Director of Human Resources

COUNTY ADMINISTRATOR RECOMMENDATION

DATE _____

- ☐ Approve Recommendation of Director of Human Resources
☐ Disapprove Recommendation of Director of Human Resources
☐ Other: _____

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment APPROVED ☐ DISAPPROVED ☐

David J. Twa, Clerk of the Board of Supervisors
and County Administrator

DATE _____

BY _____

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION
Adjust class(es) / position(s) as follows: