



## MEMORANDUM

DATE: November 16, 2009

TO: Family and Human Services Committee  
Supervisor Federal D. Glover, District V, Chair  
Supervisor Gayle B. Uilkema, District II, Vice Chair

Contra Costa County Office of Education  
Dr. Joseph A. Ovick, Contra Costa County Superintendent of Schools

FROM: Dr. Susan Magnone, Associate Superintendent, Educational Services on behalf of  
Ruth Fernández, LPC Coordinator/Manager, Educational Services

SUBJECT: 1) Contra Costa County Local Planning Council for Child Care and Development  
Countywide Child Care Plan Update - Referral # 92  
2) Annual Report and Self Evaluation from the Contra Costa County Local Planning  
Council for Child Care and Development (LPC).

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### **RECOMMENDATION(S):**

**1. ACCEPT** the below written report of activities during calendar year 2009 for the Contra Costa County Local Planning Council for Child Care and Development (LPC) as they relate to the implementation of the Comprehensive Countywide Child Care Plan 2008-2011 in the following goal areas: 1) Promote Access to Quality Child Care, 2) Develop and Nurture A Trained Workforce, 3) Foster and Promote Coordination and Collaboration with the Community, 4) Advise Sponsoring Entities on Local Issues and Priorities in Child Care and Development.

### **MAJOR ACTIVITIES AND ACCOMPLISHMENTS DURING REPORTING PERIOD (JUNE 2009-OCTOBER 2009)**

#### **1. Promote Access to Quality Child Care**

The LPC implemented the requirements of California *Education Code (EC)* Section 8275.5 known as the Voluntary, Temporary Transfer of Funds program. This legislation requires the LPC to facilitate a process in which funds from an agency under earning their contract slots can be transferred to an agency over earning their contract slots. The purpose of the program is to ensure that all of the state allocated funds are used to provide child care services where needed.

To implement this program the LPC first reviewed the Conflict of Interest clause of the LPC by-laws and then approved a policy outlining the process. On October 19, 2009 the LPC Coordinator conducted an informational meeting on the transfer process for State-funded Program Administrators.

## **2. Develop and Nurture a Trained Workforce**

For the past eight years the LPC has provided a variety of financial incentives to individuals completing courses, permits and degrees in early care. Since July of 2009 the AB212 Professional Development Program has undergone major changes.

First, the amount of funds available for incentives was reduced by half due to budget cuts. A new and limited menu of incentives was developed based on priorities set by the LPC. Course completion is the first priority with degree completion the second priority. The incentive dollar amount for these priorities was reduced by 1/3. The intent of the incentive menu is to give some incentive to as many individuals as possible even though it will be a smaller incentive than in the past.

Another important change in Professional Development this year is the piloting of a Center-Based Team Model. The Center-Based Model strives to support state-funded programs in identifying areas for staff growth based on the needs of the children they serve.

Five centers have received grants to implement the professional development plan they submitted to the LPC. The amount of the grants range from \$4,000 to \$7,990. This is a pilot year for the Centered-Based Program and it will be monitored and evaluated to determine the success of the program and ways to improve it.

## **3. Foster and Promote Coordination and Collaboration with the Child Care Community**

Collaboration is an ongoing process for the LPC members and the COE staff members. Examples include attendance at Cross Agency Coordinating meetings, Professional Development planning meetings with the community colleges and First 5, involvement in the Water cooler Workforce Development, co-sponsorship of the Walnut Creek Arts event for young children, serving on the California Preschool Instructional Network Advisory Board and participation in developing the Preschool Makes a Difference pilot.

## **4. Advise Sponsoring Entities on Local Issues and Priorities in Child Care and Development**

The LPC held a very successful Sixth Annual Young children's Issues Forum on October 17<sup>th</sup> 2009 at Diablo Valley College. The elected officials and representatives on the panel included Barbara Johnson, District Director for Congressman George Miller, Senator Mark DeSaulnier, Senator Loni Hancock, Assemblymember Joan Buchanan, Craig Cheslog, District Director for Assemblymember Tom Torlakson, Joseph A. Ovick, Contra Costa County Superintendent of Schools, Joe Valentine, Director Employment & Human Services Dept., Cheri Pies, Director Family, Maternal & Child Health Programs. The program began with statements by Joe Valentine, Cherie Pies and Joe Ovick on the status of children in Contra Costa County. The elected officials and representatives each responded to the issues raised. The audience then asked questions of the panel members. The format allowed for issues of importance to both the audience and the elected officials to be presented and discussed.

The LPC continues to implement the Comprehensive Countywide Child Care Plan and to inform the County Board of Supervisors and the County Superintendent of Schools of progress in meeting the objectives.

### **BACKGROUND/REASON(S) FOR RECOMMENDATION(S):**

California *Education Code (EC)* Section 8231 requires the LPCs to prepare a comprehensive countywide child care plan designed to mobilize public and private resources to address identified needs.

**RECOMMENDATION(S):**

2. **ACCEPT** the attached LPC Annual Report and LPC Summary of Self Evaluation from the Contra Costa Local Planning Council for Child Care and Development (LPC).

The findings are a reflection of activities undertaken from 7/1/2009-10/31/2009.

The attached report was reviewed, discussed and approved by the LPC Executive Committee at the meeting held on November 9, 2009 from 9:00-11:00 a.m. at the Contra Costa County Office of Education.

Attached is a copy of the sections of the California *Education Code (EC)* that pertain to the Key Dimensions in each compliance item of the LPC Summary of Self Evaluation.

**BACKGROUND/REASON(S) FOR RECOMMENDATION(S):**

Per CDE/CDD, the LPC Annual Report form (CD-2934) and the LPC Summary of Self Evaluation form (CD-2935) must be submitted to the CDD by November 15, 2009.

Failure to comply with this requirement may be considered a noncompliance issue and subject the contractor to possible termination of the contract.