

**2009 Advisory Body Annual Report**

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**Advisory Body Name:**

North Richmond Waste & Recovery Mitigation Fee Joint Expenditure Planning Committee (NRMFC)

**Advisory Body Meeting Time/Location:**

Meet generally scheduled on a quarterly basis, however may be held more or less often based on need. The specific meeting dates and times are reflected in Section 3 on the next page. Meetings are held at Richmond City Hall, which was located at 1401 Marina Way South in Richmond until July when it moved back to 440 Civic Center Drive in Richmond.

**Chair (during the reporting period):** Nathaniel Bates, Richmond City Council Member

**Staffpersons (during the reporting period):**

Contra Costa County Department of Conservation & Development:

- Deidra Dingman & Matthew Kelley

Richmond City Manager's Office:

- Janet Schneider & LaShonda Wilson

**Reporting Period:** January 1, 2009 – December 31, 2009

**1. Activities**

Committee staff worked with multiple City & County Departments, agencies and non-profit organizations to effectively:

- Continue implementation of existing strategies carried over from the 2008/2009 Mitigation Fee Expenditure Plan.
- Initiate new programs and services under the 2010/2011 Mitigation Fee Expenditure Plan.

**2. Accomplishments**

In 2009, the Committee considered and recommended amendments to the 2008/2009 Expenditure Plan. The Committee also provided direction and received periodic updates regarding the implementation of the 2008/2009 Expenditure Plan as amended (current version attached as Exhibit B). Below are some highlights pertaining to the implementation of certain strategies funded under the Plan:

- Neighborhood Clean Up - On Saturday, November 7, 2009, the City of Richmond held a community clean up for the residents of North Richmond. Volunteers were sought from the Young Adult Empowerment Center (YAEC), and the Senior Center to work at the drop-off locations, participate in trash pick-up along neighborhood streets, and distribute handouts with information about local disposal and recycling resources, including details about Disposal Voucher and Bulky-Item Pickup programs.
- Public Outreach - Created, updated and distributed outreach materials including bilingual versions of printed materials (e.g. flyers and brochures) as well as updated/expanded our North Richmond specific StopDumping.org website. Created new website called NrGreen.org and linked to StopDumping.org.
- Community Services Coordinator & Bilingual Outreach Services Coordinator – Positions are filled through non-profit entities in North Richmond and intended to serve as effective liaisons and advocates for the community providing them with information, and receiving input about Expenditure Plan programs and related services available to residents of North Richmond. They have taken the lead to spearhead efforts to establish local Community Gardening Project as well as an education and marketing campaign called "North Richmond Green".

- Code Enforcement Officer & Illegal Dumping Investigator/Officer - The Sheriff's Office employed a new Resident Deputy Team approach in North Richmond consisting of three pairs of deputies assigned to one of three shifts effective April 27, 2009. All six deputies have the same overall "Roles & Responsibilities" which include issuing citations for illegal dumping, littering, no parking uncovered/unsecured loads, and criminal offenses as well as providing routine patrols and community involvement/assistance. There are now two Resident Deputies assigned to the Day Shift that routinely patrol the entire North Richmond Mitigation Funding Area as well as periodically conduct investigations and surveillance to address illegal dumping.

On October 26, 2009, the Committee voted to recommend that the City and County approve the preliminary 2010/2011 North Richmond Waste and Recovery Mitigation Fee Expenditure Plan (see *Exhibit B*). The Plan is subject to final approval by the County Board of Supervisors and Richmond City Council and consideration has been scheduled for their meetings in December 2009.

### **3. Attendance/Representation**

All but one Committee seat (appointed by the City of Richmond) was filled for the duration of 2009, as shown in the below table. The seven member Committee is comprised of three Richmond City Council members, one member of the Board of Supervisors, two North Richmond Municipal Advisory Council (MAC) members that are residents of unincorporated North Richmond, and one incorporated North Richmond (NR) resident. To minimize problems obtaining quorums, Bylaws were approved for this Committee in 2008, which included designation of alternates and procedures for removal of members based upon number of absences without prior notification. The level of participation for each Committee member is outlined in the table below as well as the status of a quorum being achieved on each meeting date.

#### **2009 Meeting Dates & Attendance**

Committee Members & Alternates	5/6 3-5pm	7/8 1:30-3pm	8/5 1-3pm	9/24 1:30-3:30pm	10/26 3-5pm
Nathaniel Bates, Richmond City Council	Yes	Yes	Yes	Yes	Yes
Mayor Gayle McLaughlin, Richmond City Council	Yes	Yes	Yes	Yes	Yes
Maria Viramontes, Richmond City Council	No	No	No	No	No
John Gioia, Board of Supervisors*	Yes	Yes	Yes	Yes	No
Lee Jones, Incorporated NR resident	Yes	VACANT	VACANT	VACANT	VACANT
Dr. Henry Clark, North Richmond MAC Member*	Yes	Yes	Yes	Yes	Yes
Joe Wallace, North Richmond MAC Member*	Yes	Yes	No	No	Yes
Jim Rogers, Alternate - Richmond City Council	No	No	No	No	No
Luz Gomez, Alternate - Board of Supervisors*	Yes	Yes	Yes	No	Yes
Johnny White, Alternate - Incorporated NR resident	No	Yes	Yes	No	Yes
Maricella Navarro, Alternate - NR MAC Member*	No	Yes	Yes	No	No
<b>Quorum achieved</b>	<b>Yes</b>	<b>Yes</b>	<b>Yes</b>	<b>Yes</b>	<b>Yes</b>

\* Denotes the Committee members that are appointed by County Board of Supervisors, remainder appointed by Richmond City Council.

### **4. Training/Certification**

No trainings were provided or certifications received during the 2009 reporting year.

### **5. Proposed Work Plan/Objectives for Next Year**

Next spring, the Committee will consider and recommend an amendment to the 2010/2011 Expenditure Plan in order to incorporate supplemental funding allocations for the balance of unexpended funding that was received in 2008/2009. For the remainder of the year, the Committee will receive updates from staff and potentially provide direction regarding the implementation of strategies contained in the 2010/2011 Expenditure Plan as amended.