

POSITION ADJUSTMENT REQUEST

NO. 20750
DATE 11/12/2009

Department Employment and Human Services Department No./
Budget Unit No. 502 Org No. 5216 Agency No. A19
Action Requested: Add and fill one full time 40/40 Health and Human Services Research and Evaluation Manager (VQHA)
position in the Children and Family Services Bureau.

Proposed Effective Date: 12/1/2009

Classification Questionnaire attached: Yes No / Cost is within Department's budget: Yes No

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost (\$852.00) Net County Cost (\$852.00)

Total this FY (\$497.00) N.C.C. this FY (\$497.00)

SOURCE OF FUNDING TO OFFSET ADJUSTMENT Cost Savings - Contract, CAPFO funds, State/Federal funds

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

/s/

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Dorothy Sansoe

11/12/2009

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE _____

Add one (1) full time Health and Human Services Research and Evaluation
Manager (VQHA) position

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: Day following Board Action.

_____ (Date)

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE _____

- Approve Recommendation of Director of Human Resources
- Disapprove Recommendation of Director of Human Resources
- Other: _____

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED DISAPPROVED

David J. Twa, Clerk of the Board of Supervisors
and County Administrator

DATE _____

BY _____

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION
Adjust class(es) / position(s) as follows: