

**Central I-80 Rail Corridor Study – Partnership Grant Application
Scope of Work**

Background

In mid 2008, a collaborative effort was initiated by the CMA, MTC, the Port of Oakland, Caltrans, CCTA, STA and East Bay EDA to examine the I-80 Rail Corridor. The effort focuses on existing conditions data gathering; the analysis of opportunities and constraints; and some stakeholder outreach. This examination will be complete in early 2010.

This Study is a subsequent step after the examination of the Rail Corridor's existing conditions to establish a strategic vision and corridor management plan; and evaluate and prioritize improvements for rail operations and local communities in the study corridor to be positioned for implementation when future funding opportunities arise.

The Scope of Work for this Study is as follows:

Task 0 Refine Scope of Work

The CMA and the consultant will refine the scope of work, schedule and budget for the Study.

Deliverable /Documentation
Refined scope of work, schedule and Budget

Task 1 Supplemental Data Collection

The on-going effort may uncover data that is missing but needed for more detailed analysis of study corridor issues. Supplemental data collection may be conducted.

Deliverable /Documentation
Technical Memorandum on supplemental data collection

Task 2 Develop Strategic Vision and Corridor Management Plan

Develop a strategic vision and corridor management principles (to be based in part on lessons learned from other similar corridor studies), which will be refined by the CMA, the Task Force and other stakeholders. The strategic vision and corridor management principles will guide the corridor partners' approach in (1) building consensus, (2) pursuing funding opportunities for proposed improvements, and (3) influencing land use and development decisions.

Deliverable /Documentation
Strategic Vision and Corridor Management Plan

Task 3 Identify list of proposed improvements

Work with the Task Force and stakeholders to develop a list of proposed improvements to address the issues identified earlier through the analysis of opportunities and constraints. The proposed projects and programs will be sorted within short, medium and

long-term time-frames, and whether implementation could be taken on by public or private institutions or partnerships.

Deliverable /Documentation
Technical Memorandum with a list of proposed improvements, with projected time frames and suggested implementation roles

Task 4 Develop evaluation criteria and prioritization methodology for proposed improvements

Working with the Task Force and other stakeholders, develop evaluation criteria and prioritization methodology for the proposed improvements. The evaluation criteria and methodology will be quantitative and qualitative, and consider the relative cost-effectiveness as well as the environmental, mobility and economic benefits and flaws for the proposed improvements. The prioritization methodology will consider the magnitude of impacts, the political feasibility for implementation, the likelihood of securing funding, and the time-frame and geographic spread for the different types of projects. The prioritization methodology should also describe the range of stakeholders and their respective roles in the process of prioritizing projects.

Deliverable /Documentation
Technical Memorandum documenting the evaluation criteria and prioritization methodology for proposed projects

Task 5 Apply evaluation prioritization criteria and prioritization process to proposed improvements

Apply the evaluation criteria and preliminary prioritization process for the proposed improvements, with refining input from the Task Force members and other stakeholders. The evaluation and prioritization of projects will be challenged to strike a balance between divergent interests.

Deliverable /Documentation
Technical Memorandum summarizing the evaluated proposed projects and prioritized project list

Task 6 Recommend next steps for study and implementation

The consultant shall develop recommendations for next steps for the implementation and funding of proposed improvements, potential project sponsors and program implementers, as well as the policy-making/governance structure for corridor management.

Deliverable /Documentation
Technical Memorandum summarizing recommendations for next steps

Task 7 Develop preliminary cost estimates for proposed improvements

Develop preliminary cost estimates for the top prioritized projects. Where possible, this will include the breakdown between capital and operating costs, as well as potential sources of funding and project implementers.

Deliverable /Documentation
Deliverable: Technical Memorandum documenting the conceptual cost estimates and potential sources of funding and implementers

Task 8 Produce Study Report

The consultant will provide an administrative, draft and final study report incorporating the technical memoranda, and summarizing the study process and draft recommendations. The administrative draft document would be reviewed by CMA and the Task Force and comments responded to. The draft document would be reviewed and commented on by the Task Force, before the final study report is accepted or by the applicable Governing Boards.

Deliverable/ Documentation
Administrative draft of the Corridor Study Report
Draft Corridor Study Report for public comment; and compilation of received public comments
Final Corridor Study Report – electronic copy and 75 hard copies

Task 9 Project Management

The CMA will serve as the lead for the Study, with its consultant conducting most of the technical work. The CMA will be the main coordinator for the Task Force, including scheduling meetings, reviewing consultant-provided materials for meetings and assembling/ distribution of agenda packets.

Deliverable/ Documentation
Quarterly progress reports to Caltrans

Task 10 Support for Meetings

CMA staff will facilitate group discussions for the Task Force meetings and presentations to any Boards, and for any public workshops. CMA staff will review drafts of all materials provided by the consultant for the Task Force before they are released. The Task Force will meet at regular intervals for the duration of the study to provide input and comment on the process.

Deliverable/ Documentation
Task Force meeting agenda/materials
Task Force meeting minutes

