

# POSITION ADJUSTMENT REQUEST



NO. 20661  
DATE 12/23/08

Department Health Services - Finance/IS Department No./  
Budget Unit No. 0540 Org No. 6555 Agency No. A-18

Action Requested  
Reclassify Network Administrator I position #9726 (incumbent D. Miller) to Network Administrator II.

Proposed Effective Date: 1/1/2009

Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☐ No ☒

Total One-Time Costs (non-salary) associated with request: \$ 0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost	\$	<u>11,675.00</u>	Net County Cost	\$	<u>0.00</u>
Total this FY	\$	<u>5,837.00</u>	N.C.C. this FY	\$	<u>0.00</u>

SOURCE OF FUNDING TO OFFSET ADJUSTMENT third party revenue

Department must initiate necessary adjustment and submit to CAO.  
Use additional sheet for further explanations or comments.

Terrina C. Maner  
(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

[Signature]  
Deputy County Administrator

1/9/08  
Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 9/4/2009

RECLASSIFY (1) Network Administrator I (LNSA) Position #9726 and it's incumbent from salary level ZA5 1694 (\$5,717.43 - \$6,949.58) to Network Administrator II (LNSB) at salary level ZA 5 1787 (\$6,268.91 - \$7,619.00)

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☐ Day following Board Action.  
☒ July 1, 2009 (Date)

(for) Director of Human Resources

COUNTY ADMINISTRATOR RECOMMENDATION

DATE

- ☐ Approve Recommendation of Director of Human Resources  
☐ Disapprove Recommendation of Director of Human Resources  
☐ Other: \_\_\_\_\_

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment APPROVED ☐ DISAPPROVED ☐

David Twa, Clerk of the Board of Supervisors  
and County Administrator

DATE \_\_\_\_\_ BY \_\_\_\_\_  
APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION  
Adjust class(es) / position(s) as follows:

