

POSITION ADJUSTMENT REQUEST



NO. 20662  
DATE 12/22/08

Department Health Services - Mental Health Department No./ Budget Unit No. 0467 Org No. 5999 Agency No. A-18

Action Requested  
Add one Mental Health Clinical Specialist position (~~V2WG~~) at salary level QT2 1384 (\$4333.51 - 6433.13)

(VQSB)

Proposed Effective Date: 1/1/2009

Classification Questionnaire attached: Yes  No  / Cost is within Department's budget: Yes  No

Total One-Time Costs (non-salary) associated with request: \$ 0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost	\$	<u>123,700.00</u>	Net County Cost	\$	<u>0.00</u>
Total this FY	\$	<u>61,849.99</u>	N.C.C. this FY	\$	<u>0.00</u>

SOURCE OF FUNDING TO OFFSET ADJUSTMENT cancel temp position and: 50% County (shared by Probation / EHSO / HSD)  
Included in Chris Adams Group Home budget

Department must initiate necessary adjustment and submit to CAO.  
Use additional sheet for further explanations or comments.

*Jerrina L. Maner*  
(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

*James G. Smith, San Jose*  
Deputy County Administrator 12/26/08 Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS DATE 2/17/09

ADD (1) one full-time Mental Health Clinical Specialist (VQSB) position at salary level QT2 1384 (\$4333 - \$6433)

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective:  Day following Board Action.  
 \_\_\_\_\_ (Date)

(for) Director of Human Resources

COUNTY ADMINISTRATOR RECOMMENDATION

DATE 2/17/09

- Approve Recommendation of Director of Human Resources
- Disapprove Recommendation of Director of Human Resources
- Other: \_\_\_\_\_

*David Twa*  
(for) County Administrator

BOARD OF SUPERVISORS ACTION:  
Adjustment APPROVED  DISAPPROVED

David Twa, Clerk of the Board of Supervisors and County Administrator

DATE \_\_\_\_\_ BY \_\_\_\_\_

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows:

