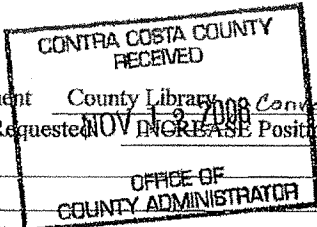


POSITION ADJUSTMENT REQUEST

NO. 20646

DATE 11/04/2008



Department County Library Convert Department No./ Budget Unit No. 0620 Org No. 3703 Agency No. 85
Action Requested INCREASE Position No. 6161 from Permanent Intermittent Driver Clerk to 20/40 Driver Clerk

Proposed Effective Date: November 1, 2008

Classification Questionnaire attached: Yes [] No [x] / Cost is within Department's budget: Yes [x] No []

Total One-Time Costs (non-salary) associated with request: \$0

Estimated total cost adjustment (salary/benefits/one time: Total annual cost \$4,355.82 Net County Cost \$-0-

Total this FY \$903.93 N.C.C. this FY \$-0-

SOURCE OF FUNDING TO OFFSET ADJUSTMENT 2008-09 Budget

Department must initiate necessary adjustment and submit to CAO. Use additional sheet for further explanations or comments

Anne Cain (for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN SERVICES DEPARTMENT

Donald Jason Lynn Deputy County Administrator

11/5/08 Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATION

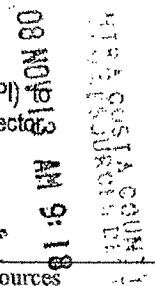
DATE

INCREASE HOUR- one (1) Driver Clerk position # 6161 (represented) from Permanent Intermittent (PI) Permanent Part-time 20/40 as recommended by the Assistant County Administrator-Human Resources Director

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic/Exempt salary schedule

Effective: [] Day following Board Action. [x] 3/1/09 (Date)

[Signature] (for) Director of Human Resources



COUNTY ADMINISTRATOR RECOMMENDATION

DATE: 2/18/09

- [x] Approve Recommendation of Director of Human Resources
[] Disapprove Recommendation of Director of Human Resources
[] Other:

[Signature] (for) County Administrator

BOARD OF SUPERVISORS ACTION

Adjustment APPROVED [x] DISAPPROVED []

DATE: February 24, 2009

David Twa, Clerk of the Board of Supervisors and County Administrator

BY: [Signature]

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL/SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es)/position(s) as follows: