



BAY AREA
AIR QUALITY
MANAGEMENT
DISTRICT
SINCE 1955

February 6, 2009

Richard Battersby
County of Contra Costa
2467 Waterbird Way
Martinez, CA 94553

Dear Mr. Richard Battersby:

On October 1, 2008, the Bay Area Air Quality Management District (Air District) Board of Directors approved an award of a grant for funding from the Transportation Fund for Clean Air (TFCA) Regional Fund for the project listed below. We commend your efforts to help reduce air pollution.

<u>Project #</u>	<u>Project Title</u>	<u>Amount</u>
08R29	Retrofit Four Heavy Duty Vehicles	\$70,000

Enclosed is the proposed funding Agreement for your review and signature. The Agreement sets forth the terms, conditions, and recordkeeping requirements of the grant. Failure to sign and return the enclosed Agreement within 60 calendar days of the date of this letter will subject the grant offer to cancellation.

Please note that only a fully executed agreement, signed by both the Project Sponsor and the Air District, constitutes a final approval and obligation on the part of the Air District. Also, please note that the Air District will not process payment requests: 1) if the agreement for the project is not properly executed, 2) if any costs are incurred before the date that the agreement is executed, or 3) if the project is no longer eligible for TFCA funding.

Please return the following documents along with two signed agreements:

1. Documentation of insurance, as specified in Section II, Paragraph 12 and in Attachment D of the Funding Agreement; and
2. A W-9 form. The form can be found at <http://www.irs.gov>.

If you wish to accept this grant, please sign and return both originals along with the required documents, to:

Bay Area Air Quality Management District
Attn: David Wiley, Strategic Incentives Division
939 Ellis Street
San Francisco, CA 94109

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